

# APPENDIX 1

## RULES GOVERNING THE USE OF RCSB'S CERTIFICATION MARK FOR MSPO SCHEME

1. These rules specify how RCSB certification marks shall be depicted and conditions relating to their use.
2. RCSB hereby grants to the Client the right to use RCSB's Certification Mark applicable to the MSPO Management System that has been certified. For Group Certification, only sites which are included in the certificate may use the applicable certification mark. The right to use the certification mark does not extend to the parent company or to subsidiary (ies) of the certified client unless these entities are also included in the certification.
3. RCSB's certification mark shall be used with/or combination with the accreditation mark which appears on the certificate issued to the client. The mark used shall clearly reflect the client/client's sites for which the client has been certified. The applicable certification mark when used on its own shall be as shown in **Annex 1**.
4. The combined marks may be used in literature, stationery and advertising but shall not be used on products or packaging (both primary and secondary), and laboratory test, calibration or inspection reports or certificates, as such reports or certificates are deemed to be products in this context. The marks shall also not be used on flags, vehicles and the exterior walls of buildings.
5. The official artwork of certification marks in **Annex 1** may be obtained from RCSB via email at [rehprogroupp@gmail.com](mailto:rehprogroupp@gmail.com) after the approval of usage from RCSB.
6. The use of RCSB's name, corporate logo, trademarks or any intellectual property under any circumstances without prior written approval of the Managing Director is strictly forbidden.
7. The requirements of the use of certification marks are as follows;
  - a) All RCSB's marks are sole property of RCSB and shall be used according to the rules only
  - b) The usage of marks shall be within the validity period of RCSB's certificate.
  - c) The certification marks may be reproduced in black and white, or in the case of preprinted material e.g. letterhead, stationery, newspaper and magazine articles, in the predominant colour of these items.
  - d) The combined marks (if applicable), may be uniformly enlarged or reduced, but all the accompanying text shall always remain legible.
  - e) The mark must be recognizable as RCSB 's Certification Mark and its size must be clearly smaller than the client's company logo.
  - f) The usage of the certification mark on the products, process or services may not be used to imply a relationship such as partnership with RCSB.

- g) RCSB Certification Mark must stand alone and may not be associated or combined with any other element (e.g.: The client's company logo, statement or graphics). The use of the RCSB Certification Mark in particular must not give the impression that the client/certificate holder and its employee are members of RCSB or that RCSB Certification Mark is the client's trade/customer logo.
- h) Where RCSB Certification Mark is used, the Certification number must also be clearly indicated in which before accreditation by Standard Malaysia. **Refer Annex 1.**
- i) The RCSB Certification Mark shall not be applied directly to the product or packaging, whether secondary or primary or in such a manner as to imply that any individual product, process or services is certified by this means.
- j) Any misused of RCSB Certification Mark may result in the suspension or withdrawal of the certificate.
- k) The client/certificate holder shall discontinue immediately the use of RCSB Certification Mark upon expiry or revocation of the Certificate, or for whatever reason(s) as decided by RCSB.
- l) RCSB) reserves the rights to make amendments to this rules and client/certificate holder will be informed via written notice of changes.

#### **RCSB's Certification Mark with Accreditation Symbols of Standards Malaysia**

1. RCSB Certification Mark may be used in combination with Standard Malaysia accreditation mark by a client who has been issued with a Standards Malaysia accredited certificate.
2. In all instances where the accreditation mark is used by the client, it shall be together with the applicable RCSB's certification mark with associated text shown in **Annex 2.**
3. The marks when used in combination with RCSB certification mark shall be used as depicted in Annex 2. The client may use Standards Malaysia mark in black and white and may obtained the official artwork from RCSB via email at [rehprogroupp@gmail.com](mailto:rehprogroupp@gmail.com).
4. The combined marks may be uniformly enlarged or reduced, but all the accompanying text shall always remain legible. The combined marks may be used in writing, stationery and advertising. The marks shall not be used on products or packaging and laboratory test, calibration or inspection reports or certificates are deemed to be products in this context.

#### **Use of Statements Making Reference to the Certification (Applicable to all the marks referred in Annexes)**

1. The use of any of RCSB's certification marks on products is strictly prohibited.
2. A client who has been certified by RCSB is entitled to use a statement in an accompanying information that it has a certified MSPO system. (Accompanying information is considered as separately available or easily detachable). The statement shall not be used for products or packaging and laboratory test, calibration or inspection reports or certificates are deemed to be products in this context.
3. Where such a statement is used, it shall include reference to :
  - a) Identification (e.g. brand or name) of the certified client;
  - b) The name of the certification body i.e. RCSB
  - c) The related principle under MSPO that being certified by RCSB

An example of statement that may be used is as follows:

**“ABC Sdn Bhd certified by RCSB for General Principle X under Malaysian Sustainability Palm Oil OPMC/SCCS.”**

4. Approval for use of other variation of phrase from the above shall be obtained from RCSB.

#### **Misuse of the Certification Mark**

1. Any act of recreating or reproducing RCSB Certification Mark without prior written approval from RCSB is strictly prohibited.
2. An act of misuse the certification mark shall be considered if there is any act such as addition and/or omission by certified client with or without intention that has breach the term and guidelines provided.
3. Where RCSB received a complaint, RCSB shall have the right to make an investigation related to the relevant client without prior notice to the certified client.
4. The termination of certified client and also the agreement with the certified client shall be taken by RCSB if there's evidence of misuse of the RCSBs' MSPO certification mark shown.
5. RCSB shall have the right to claim from the certified client for any loss and cost incurred that RCSB has to suffer as a result of the misuse including legal proceedings and public notifications costs.
6. Where the remedy provided by arbitration is insufficient to cover the loss and cost suffered by RCSB due to misuse, RCSB shall have the right to make a claim through court jurisdiction.

**ANNEX 1 – RCSB MSPO Certification Mark**



**ANNEX 2 – Certification Mark with Accreditation Standards Malaysia**

