



**REHPRO CERTIFICATION SDN BHD** (1150425-P)  
Lot B5- 2C, Tingkat 5, Blok B, Peti Surat 16, Bangunan KWSP,  
88598, Kota Kinabalu, Sabah

Tel: 088 222320    Fax: 088 222420    E-mail: rehprogroup@gmail.com    Website: [www.certification.rehpro.com.my](http://www.certification.rehpro.com.my)

## COMPLAINT FORM

Name of complainant:

Organization:

Date of complaint:

1	Issues :
2.	Is the complaint valid : Yes / No
3.	Investigated by :
4.	Findings : (attach additional sheet if necessary)
5.	Corrective actions:
6.	Effectiveness of corrective actions:



**REHPRO CERTIFICATION SDN BHD (1150425-P)**  
 Lot B5- 2C, Tingkat 5, Blok B, Peti Surat 16, Bangunan KWSP,  
 88598, Kota Kinabalu, Sabah

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## **NOTICE TO COMPLAINANT**

**Details of Customer (with name card, if any);**

Company's Name:	Contact Person:
Address:	Tel :
	Fax :
	Email:

**Complaint Information:**

Findings:
Action Taken:

Complaint acknowledged by : .....  
 (Name & Signature)

Report prepared by : .....  
 (Name & Signature)